



### **Private Equity Associate**

Pt Capital, LLC

188 West Northern Lights Boulevard, Suite 920

Anchorage, AK 99503

#### **Position Description**

Pt Capital is seeking a highly motivated Associate to join its investment team. The Associate is an integral part of the organization, providing support to senior professionals in the following areas:

- Private Equity Fund Deployment: Working closely with the deal team, the Associate will assist or lead in the identification of target companies, perform industry and market research, conduct due diligence, draft investment memos, create detailed financial models, and participate in deal structuring
- Portfolio Company Monitoring: Under the supervision of the deal team, the Associate will monitor portfolio company's financial performance and key performance indicators, prepare quarterly reports on company performance, interact with portfolio company management, and conduct routine valuation assessments
- Financial Consulting: The Associate will assist or lead in financial modeling, industry and market research, due diligence, and creation of various reports

Associates are expected to think critically, work comfortably with senior-level executives on special projects, and work with limited guidance and oversight. In turn, the Associate role provides a unique opportunity to gain broad exposure to private equity and allows an individual to enhance his or her skills in a dynamic company with ability for rapid professional growth.

#### **Responsibilities**

- Analysis of investment opportunities including financial modeling, valuation and return analysis
- Market and industry research
- Due diligence on companies, management, customers, competitors and industries
- Preparation of term sheets and letters of intent and review of transaction documentation
- Monitoring of select portfolio companies and quarterly portfolio valuation analysis
- Preparation of materials for Investment Committee, executive team, and others

#### **Required Experience / Skills**

- Preferred 1-3 years of experience in private equity, investment banking, commercial banking, credit analysis or consulting, but outstanding candidates from other professions will be considered
- Must be highly proficient in Excel and PowerPoint
- Outstanding financial modeling and analytical skills with a preference given for CFA Charter holders or CFA Candidates
- Excellent interpersonal skills including the ability to communicate clearly and concisely with all levels of management
- Exceptional written, verbal communication, presentation and interpersonal skills

- Attention to detail is imperative
- Self-motivated and desire to work independently and alongside a small team of driven investment professionals, depending on the needs of the project
- Demonstrated ability to prioritize work and manage time
- Ability to travel up to 50 percent of the time
- Bachelor's degree required, preferably in finance, economics, or other related field

### **Position Reports To Vice President**

### **Compensation/Benefits**

Competitive salary, depending on experience and qualifications. Incentive bonuses based on personal and company performance, paid time off, paid personal days, health insurance, flexible spending account (FSA), free use of building gym.

### **About Pt Capital**

Pt Capital, LLC ("Pt") is an asset management and financial consulting firm headquartered in Anchorage, Alaska. Through its registered investment advisor subsidiary, Pt Capital Advisors, Pt manages a \$125 million private equity fund focused on investment in the Arctic region including Alaska, Canada, Iceland, and Greenland. Pt targets equity investments in companies with enterprise values of \$25 million - \$100 million and operate in such industries as resource development support services, transportation and logistics, tourism, telecommunications, and commercial fishing support services. Pt's current portfolio of companies has a combined enterprise value of over \$200 million and continues to grow as additional investment opportunities are sought.

In addition to asset management, Pt provides a wide range of financial consulting services including M&A advisory services (buy-side and sell-side), strategic financial advisory services, and legislative and regulatory advisory services.

### **Apply**

To apply for the position please submit a cover letter, resume and writing sample via email to:

Sarah Lukin  
Chief of Staff  
[slukin@ptcapital.com](mailto:slukin@ptcapital.com)

*No phone calls please*

Posted July 10, 2017

**POSITION OPEN UNTIL FILLED**